

**QUARTERLY VEHICLE INSPECTION AND MAINTENANCE REPORT**

Truck # \_\_\_\_\_

Vehicle Make	Year	VIN #	Odometer Reading

(The due date is within 15 days of post quarter end - Example: First quarter report would be due April 15th)

Reporting Year: \_\_\_\_\_ Quarter: \_\_\_\_\_ Due Date: \_\_\_\_\_ Report Date: \_\_\_\_\_

Inspection Index - After completing each inspection item, enter in the box the status of each item by the following indicators: **P** = pass **F** = failed **S** = serviced. An **F** and an **S** can be entered in the same box if a problem was discovered and repaired immediately. If just an **F** is indicated, that means the problem still exists. If the equipment failure is an out of service issue, the repair must be made before the vehicle is put back in service. Attach copies of repair orders and parts receipts to the back of this report. The company requesting this report retains the right to inspect above stated equipment under any suspicion of false reporting.

**Categories**

**Engine:**

Air Compressor	
Fuel pump	
<b>Filters</b>	
Fluid leaks	
Fluid levels	
Hoses	
Belts	
Batteries and Cables	
Starter	
Cooling system	
Injectors	
Water pump	
Exhaust assembly	
Turbo assembly	
Electrical connections	
<b>Oil Change</b>	

**Drive Train:**

Fifth Wheel assembly	
Transmission	
Clutch assembly	
Drive shaft assembly	
Axles	
Front and Rear hubs	

**Tires:**

Condition/Tread depth	
Wheels	
Valve stems	
Lug Nut assembly	
<b>Rotation</b>	

**Lights:**

Light assembly mounts	
Tail lights	
brake lights	
Turn signals	
Four way flashers	
Marker lights	
License plate light	
Head lights	

**Brakes:**

Brake shoes	
Slack adjusters	
Brake chambers	
Air lines	
Glad hand seals	
Brake drums	

**Suspension:**

Springs	
Shocks	
Torsion Bars	
Idler arm	
Pitman arm	
Tie rod ends	
King pins	
Frame condition	
Cross members	
Steering shaft and box	
Cab mounts	
Air bags	
Mud flaps	

Preparer's Signature \_\_\_\_\_

Date: \_\_\_\_\_

DOT Certified Signature \_\_\_\_\_

Date: \_\_\_\_\_

(For any brake work)